Employment Knowledge Base

Content

**EPAF**
- Creating a Custom Routing Queue
- EPAF Access and Training
- EPAF Attaching Documents
- EPAF Default Routing Queue Setup
- EPAF Errors and Warnings
- EPAF FAQ
- EPAF Glossary
- EPAF Login Guide
- EPAF Notification Setup
- EPAF Originator or Approver Queue Summary
- EPAF Proxy Setup
- EPAF Requesting Roles
- EPAF Transaction Dates
- Faculty ePAF
- Staff EPAF Redesign

**Hiring**
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- Assistantship Contract Originator Guide
- Hiring Coordinator Guide
- Reviewer/Interviewer Guide
- Additional Information
- Selecting Employment Area

**Current Employee**
- Change in Appointment Percent
- Employee Reporting Relationships - Manager vs Supervisor
- Job or Term Extension
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- LoboTime Clock Update
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- Org Code Change
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- Rehire
- Summer
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- During Probation
- End of Assignment or Term
- Exit Survey
- Layoff
- Resignation
- Retirement
- UNM Temp Separation

**Systems**
- HR Reports
- UNMJobs

HR Agents

Employment Area Contact Info

<table>
<thead>
<tr>
<th>Graduate Studies</th>
<th><a href="mailto:assistantships@unm.edu">assistantships@unm.edu</a></th>
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<tbody>
<tr>
<td>Faculty – Health Sciences Center</td>
<td>(505) 272-4231</td>
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<tr>
<td>Faculty – Main &amp; Branch Campuses</td>
<td>(505) 277-4528</td>
</tr>
<tr>
<td>Staff Employment</td>
<td>(505) 277-6947</td>
</tr>
<tr>
<td>Student Employment</td>
<td>(505) 277-3511</td>
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See Support Contact Information for more information.

Other Links & Resources

- Employment Transaction Deadlines
- EPAF Website
- HR Reports
- Payroll Schedule
- UNM Calendars
- UNMJobs Career site
- UNMJobs Portal

Recently updated articles

HR Agents
Aug 19, 2019 • updated by Amber Bailey • view change

HR Forum Presentations
Aug 16, 2019 • updated by Theresa Sherman • view change

Create a Requisition - Student
Aug 13, 2019 • updated by Amber Bailey • view change

Changing Applicant Status and Disposition Reason
Aug 08, 2019 • updated by Alfredo Ruiz • view change

FAQ - Applicant
Aug 05, 2019 • updated by Amber Bailey • view change

Logging Into UNMJobs Via the Different Sites
Aug 05, 2019 • updated by Amber Bailey • view change

UNMJobs FAQs
Aug 05, 2019 • updated by Amber Bailey • view change

Faculty
Aug 02, 2019 • updated by Alfredo Ruiz • view change

UNMJobs Application Upgrade
Jul 25, 2019 • updated by Amber Bailey • view change

Closing a Requisition
Jul 19, 2019 • updated by Alfredo Ruiz • view change

Popular Content

EMPLOYMENT AREA LEADS

- Agenda and Minutes
- EAL Meeting 9.17.18
- EAL Meeting Minutes 10.1.18
- Banner 8 (INB) Form Demise Exceptions
HR Forum Presentations

How-to articles

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