Employment Knowledge Base

Content

**EPAF**
- Creating a Custom Routing Queue
- EPAF Access and Training
- EPAF Attaching Documents
- EPAF Default Routing Queue Setup
- EPAF Errors and Warnings
- EPAF FAQ
- EPAF Glossary
- EPAF Login Guide
- EPAF Notification Setup
- EPAF Originator or Approver Queue Summary
- EPAF Proxy Setup
- EPAF Requesting Roles
- EPAF Transaction Dates
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- Staff EPAF Redesign

**Hiring**
- Approver Guides
- Assistantship Contract Originator Guide
- Hiring Coordinator Guide
- Reviewer/Interviewer Guide
- Additional Information
- Selecting Employment Area

**Current Employee**
- Change in Appointment Percent
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- Job or Term Extension
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- LoboTime Clock Update
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- Summer
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**Separation**
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- End of Assignment or Term
- Exit Survey
- Layoff
- Resignation
- Retirement
- UNMTemp Separation

**Systems**
- HR Reports
- UNMJobs

**HR Agents**

**Employment Area Contact Info**

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<tr>
<th>Graduate Studies</th>
<th><a href="mailto:assistantships@unm.edu">assistantships@unm.edu</a></th>
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<tbody>
<tr>
<td>Faculty – Health Sciences Center</td>
<td>(505) 272-4231</td>
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<tr>
<td>Faculty – Main &amp; Branch Campuses</td>
<td>(505) 277-4528</td>
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<tr>
<td>Staff Employment</td>
<td>(505) 277-6947</td>
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<tr>
<td>Student Employment</td>
<td>(505) 277-3511</td>
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See Support Contact Information for more information.

**Other Links & Resources**

- Employment Transaction Deadlines
- EPAF Website
- HR Reports
- Payroll Schedule
- UNM Calendars
- UNMJobs Careersite
- UNMJobs Portal

**Recently updated articles**

**Designated Approving Authorities - Staff Transactions**
yesterday at 4:26 PM • updated by Amber Bailey • view change

**Hiring Request: Regular, Research, Visiting, PostDocs**
Jul 15, 2019 • updated by Alfredo Ruiz • view change

**Hiring Request: Adjuncts**
Jun 24, 2019 • updated by Alfredo Ruiz • view change

**Changing Applicant Status and Disposition Reason**
Jun 18, 2019 • updated by Alfredo Ruiz • view change

**HR Forum Presentations**
Jun 14, 2019 • updated by Theresa Sherman • view change

**UNMJobs Reporting**
Jun 04, 2019 • updated by Kevin Grant Stevenson • view change

**UNMJobs Reporting**
Jun 04, 2019 • updated by Amber Bailey • view change

**Closing a Requisition**
May 31, 2019 • updated by Alfredo Ruiz • view change

**Reporting**
May 29, 2019 • updated by Kevin Grant Stevenson • view change

**How-to articles**
May 29, 2019 • created by Kevin Grant Stevenson

**Popular Content**

- Agenda and Minutes
- EAL Meeting 9.17.18
- EAL Meeting Minutes 10.1.18
- Banner 8 (INB) Form Demise Exceptions
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